

United States Postal Service

March 17, 1989

Dear Postal Customer:

The recently announced endorsement specifications and exceptional address format changes, designed to facilitate mail delivery by letter carriers, became part of our mandatory mailing requirements in November 1988. All exceptions granted for exhausting your existing stock, which did not conform with our regulations, will end on March 31.

Enclosed are our current endorsement and exceptional address format specifications.

If you have any questions concerning this matter, please contact our Mailing Requirements Office at 636-1420 or our Commercial Accounts Office at 636-1353.

Your cooperation in this matter will help us provide you with the service you deserve.

Sincerely,

Arnold L. Daitch

Postmaster

Washington, DC 20066-9998

Enclosures