



**United States
Postal Service**

November 15, 1989

Dear Postal Customer:

We would like to remind you that your annual fee(s) for calendar year 1990 is due if you have any or all of the services identified below. The fee schedule is listed below for your convenience:

First Class Presort	\$60
Third Class Bulk	\$60
Fourth Class Presort	\$60

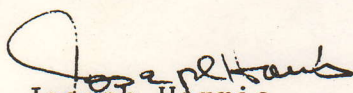
Please note that one (1) \$60 First Class Presort fee will allow you to mail qualifying matter at all First Class Presort Rates, including First Class Carrier Route Presort and ZIP + 4 Presort Rates.

We have enclosed Form 3621 for your convenience. Please return it, after completion, with your check or money order made payable to Postmaster, Washington, DC. Mail the form and your payment to Main Office Window Service, 900 Brentwood Road, NE, Washington, DC 20066-9607. If you prefer to pay in person, the payment must be made at the Washington, DC Post Office, Lobby Area or the Bulk Mail Acceptance, 900 Brentwood Road, NE - Washington, DC 20066. Be sure to include the name of the organization, address, permit number, and indicate the proper fee payment on the renewal form. It would be appreciated if you would also include your telephone number and contact person in case there is a question about your payment.

To avoid interruption of your service, your payment should be received within ten days from your receipt of this letter.

If you need assistance, you may contact our Bulk Mail Acceptance Office at 636-1582. Your cooperation will help us provide you with the service you deserve.

Sincerely,


Joseph Harris

Postmaster
Washington, DC 20066-9998

Enclosure